



Checklist for Title IX Coordinators—New & Clarified Requirements

When any employee at an educational institution is informed of a student’s pregnancy or related conditions, that employee must promptly inform the student how they can contact the Title IX coordinator for assistance. This checklist can be used by Title IX coordinators and other staff while meeting with pregnant students and those experiencing related conditions.

Step	Description	Tools & Resources	Actions/Plan (Consider: Who is responsible for responding to a students’ needs and how can they be reached? What resources already exist on your campus? What additional supports might the student need? What can be implemented immediately and what might take more time?)
Step 1	Inform student of their right to non-discrimination	Title IX Basics Handout for Pregnant Students (pre-2022 regulations) Know Your Rights Flyer/Handout (2022 regulations)	
Step 2	Offer reasonable modifications (also known as reasonable accommodations or academic adjustments)	List of common pregnancy-related conditions and accommodations For students: Know Your Rights: Pregnancy Accommodations	

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Step 3	Allow the student access to a separate and comparable educational program, if available and if the student elects to join it		
Step 4	Allow voluntary leave (for as long as medically necessary), and plan for return to the same status		
Step 5	Provide lactation space (a space other than a bathroom, that is clean, shielded from view, free from intrusion from others, and may be used by a student for expressing breast milk or breastfeeding as needed)	Model Campus Policy for Lactation For students: Know Your Rights: Breastfeeding Accommodations	
Step 6	Inform the student of applicable grievance procedures		